NOTION HOW-TO

# How to undo a change

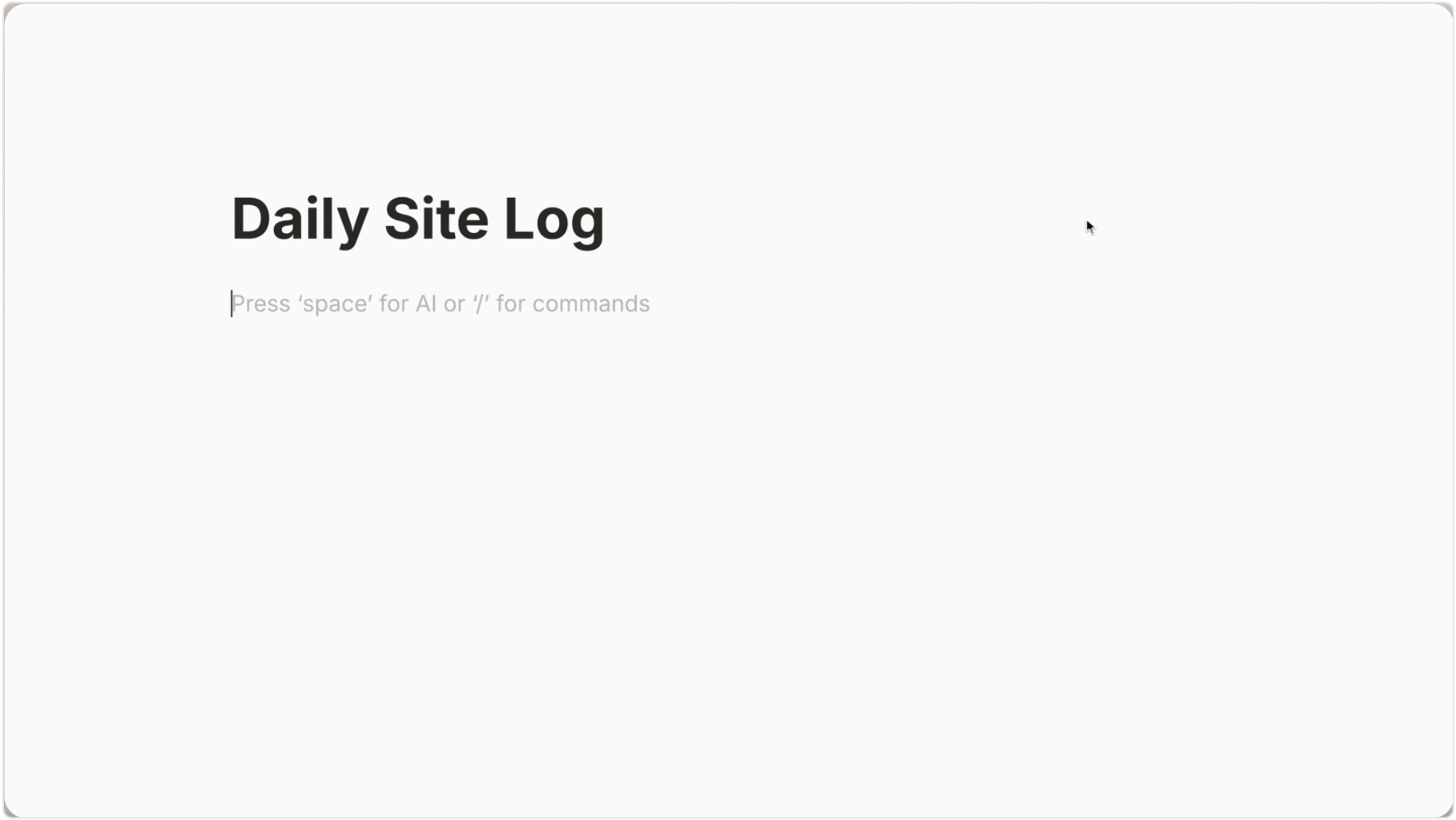
1. Click below the page title
2. Here is a line of text
3. Delete a block by mistake
4. Press Ctrl+Z

4 steps. Watch the video or a step's GIF for the motion; this guide holds each step's result.

Step 1 of 4

# Click below the page title

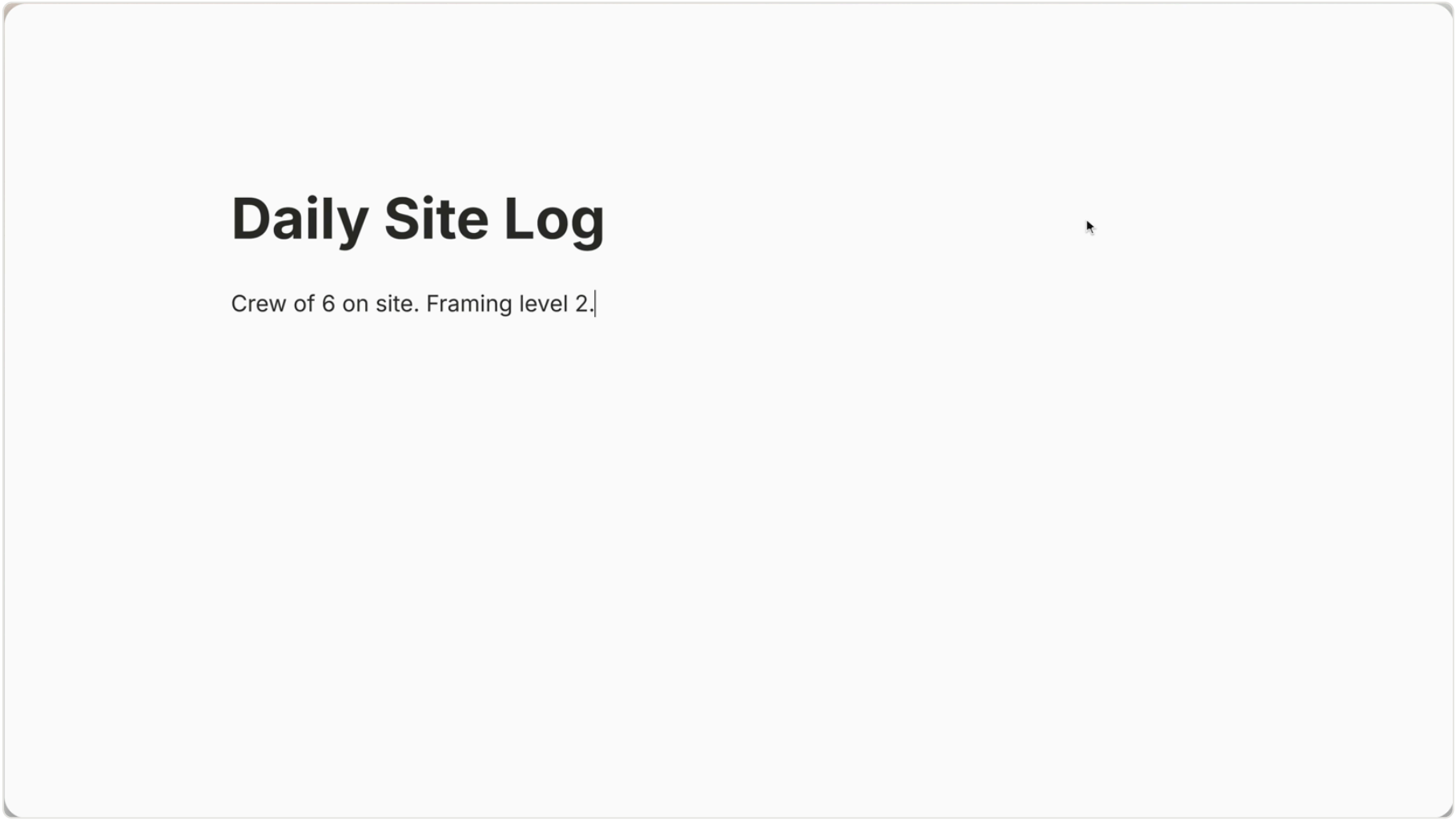
Put your cursor on the empty line where it should go.



Step 2 of 4

# Here is a line of text

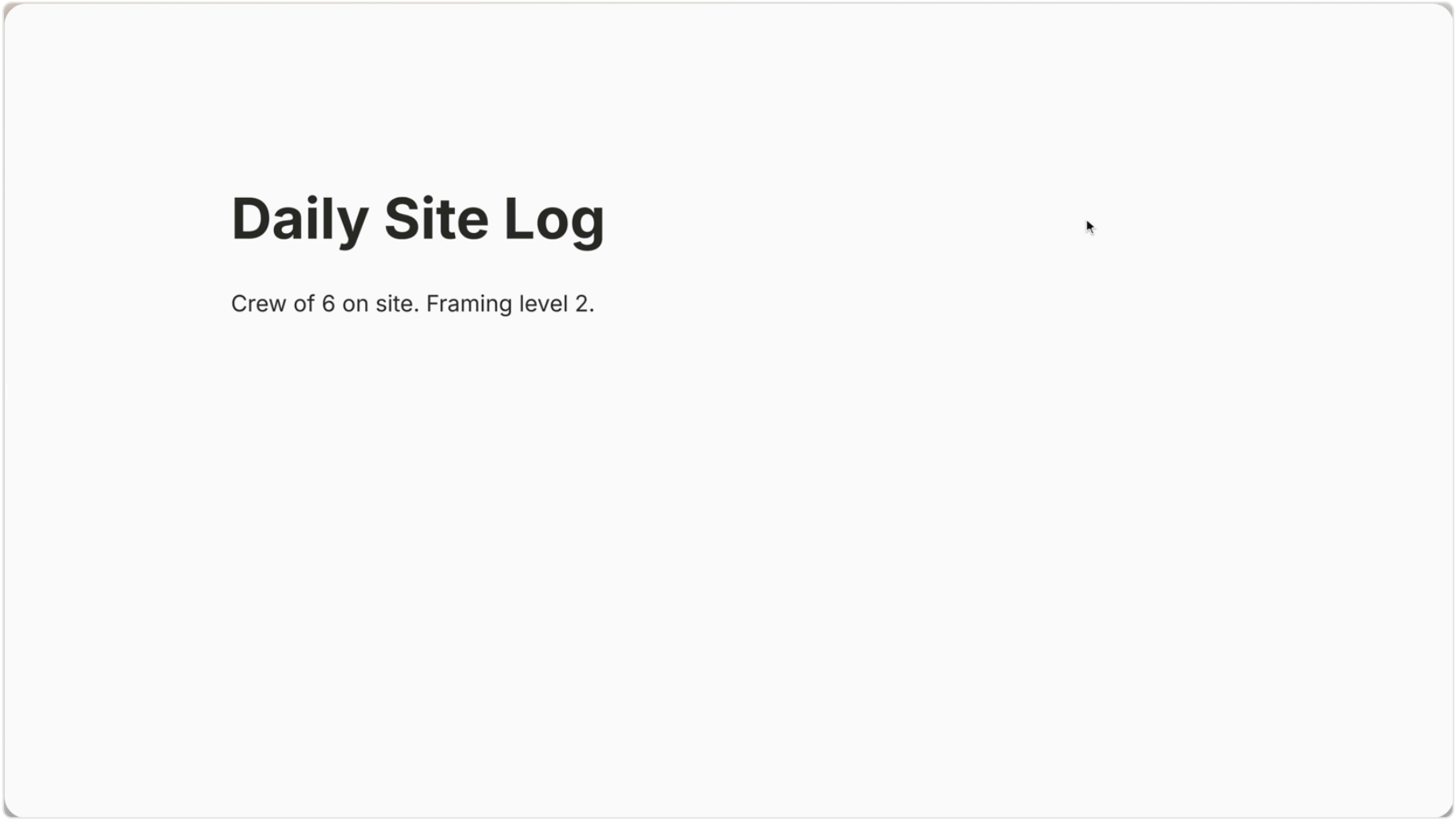
Any change can be undone: typing, deleting, moving or formatting.



Step 3 of 4

# Delete a block by mistake

Esc selects the block and Backspace removes it.



Step 4 of 4

# Press Ctrl+Z

The block comes back. Press it again to go further back. Ctrl+Shift+Z redoes.

