NOTION HOW-TO

How to use text blocks

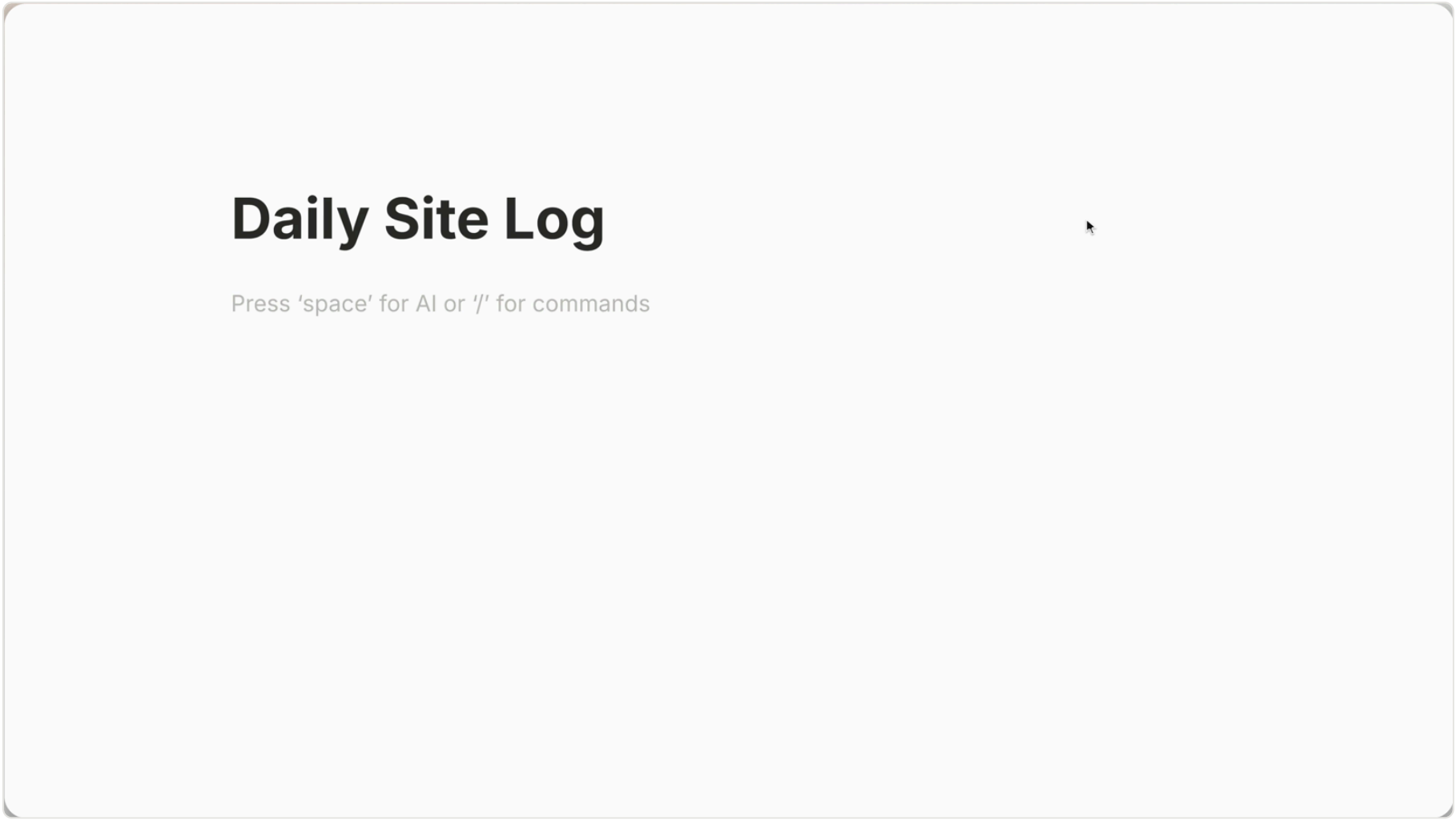
1. Click below the page title
2. Just start typing
3. Press Ctrl+B, type, press Ctrl+B again
4. Keep writing

4 steps. Watch the video or a step's GIF for the motion; this guide holds each step's result.

Step 1 of 4

Click below the page title

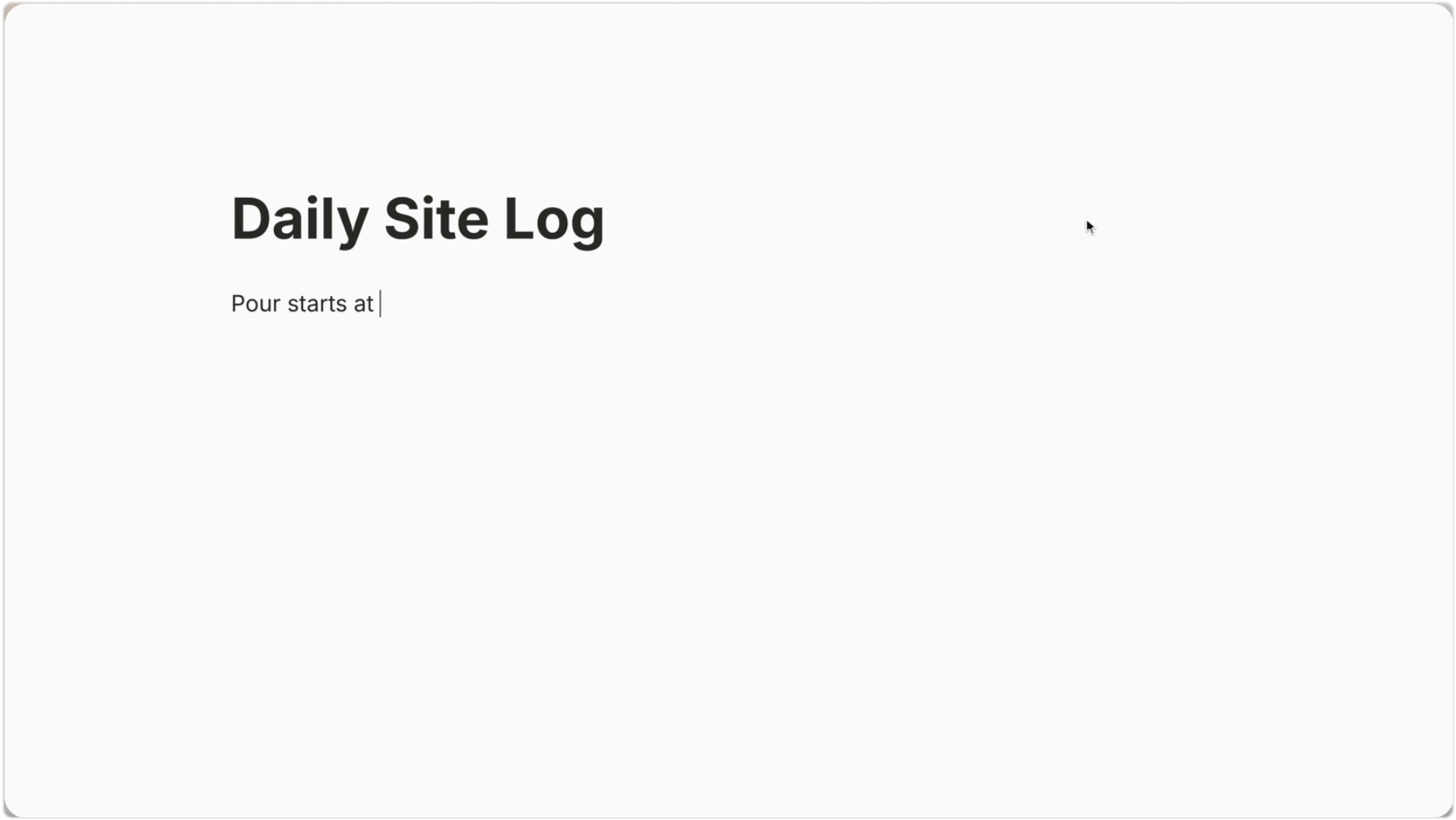
Put your cursor on the empty line where it should go.



Step 2 of 4

Just start typing

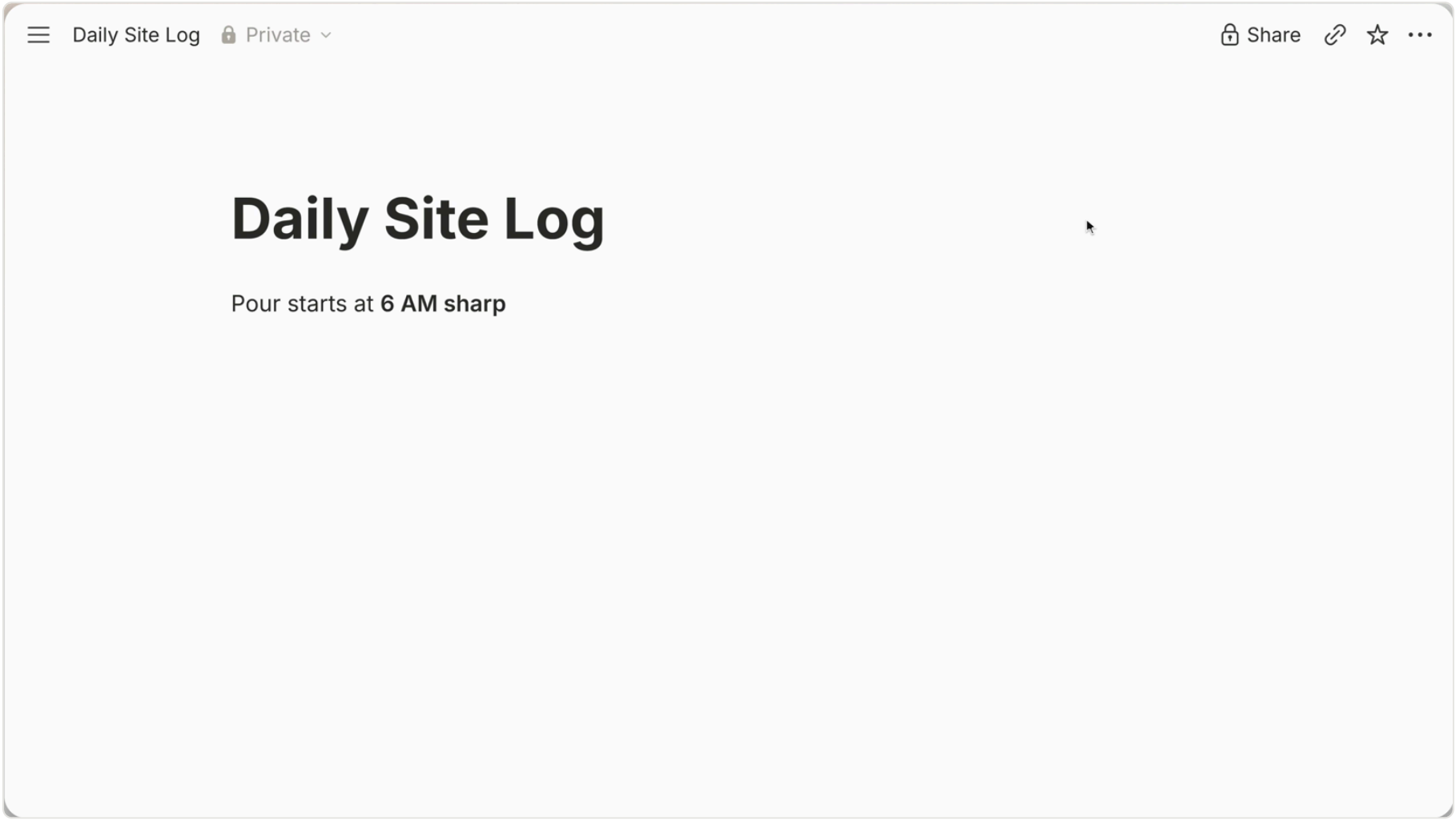
Every line is a text block. Enter starts the next one.



Step 3 of 4

Press Ctrl+B, type, press Ctrl+B again

Ctrl+B turns bold on and off. Ctrl+I does italics, Ctrl+U underline.



Step 4 of 4

Keep writing

Formatting stays where you put it and nowhere else.

