NOTION HOW-TO

How to create a synced block

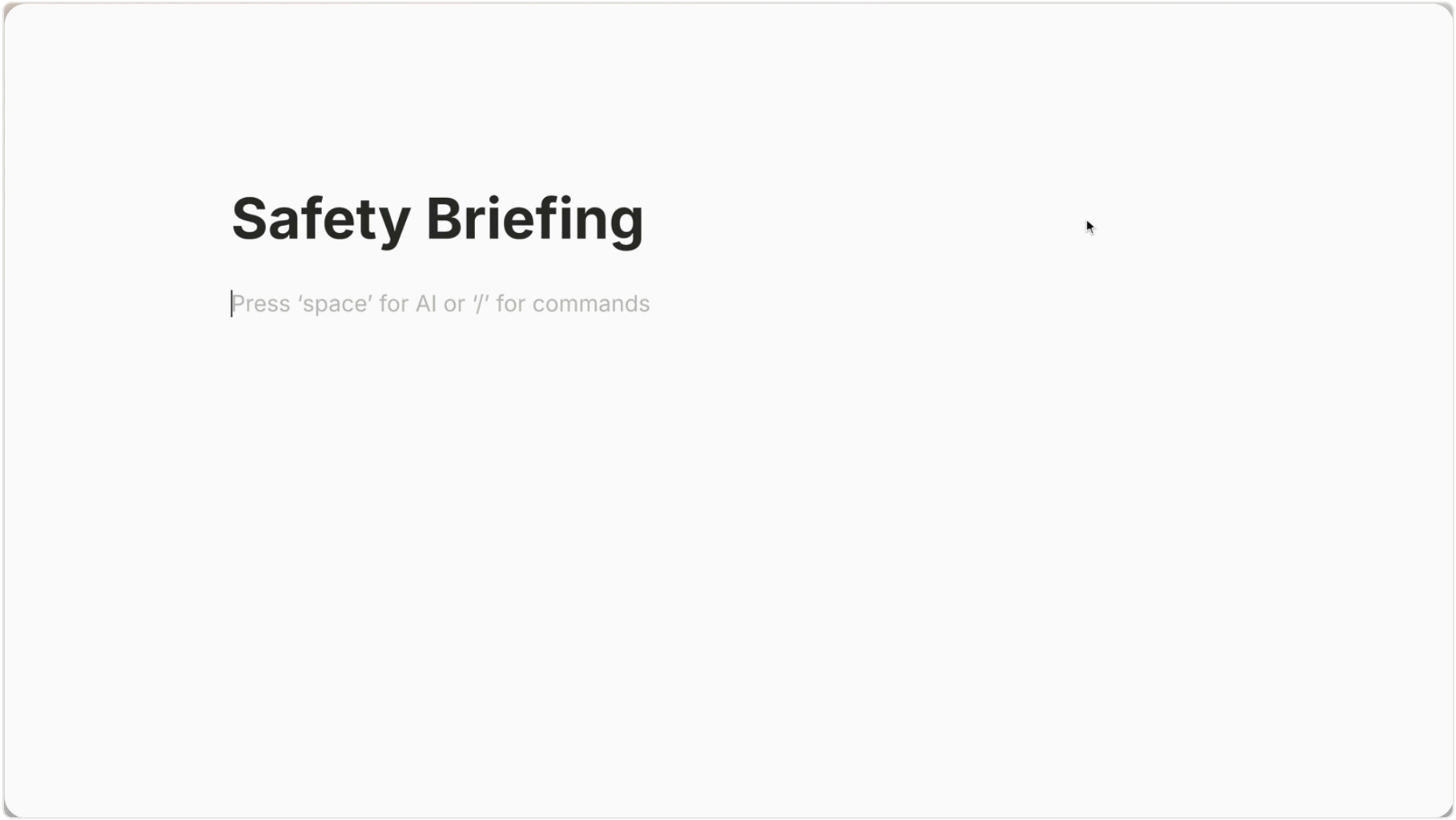
1. Click below the page title
2. Type /synced and choose Synced block
3. Type what should stay the same everywhere

3 steps. Watch the video or a step's GIF for the motion; this guide holds each step's result.

Step 1 of 3

Click below the page title

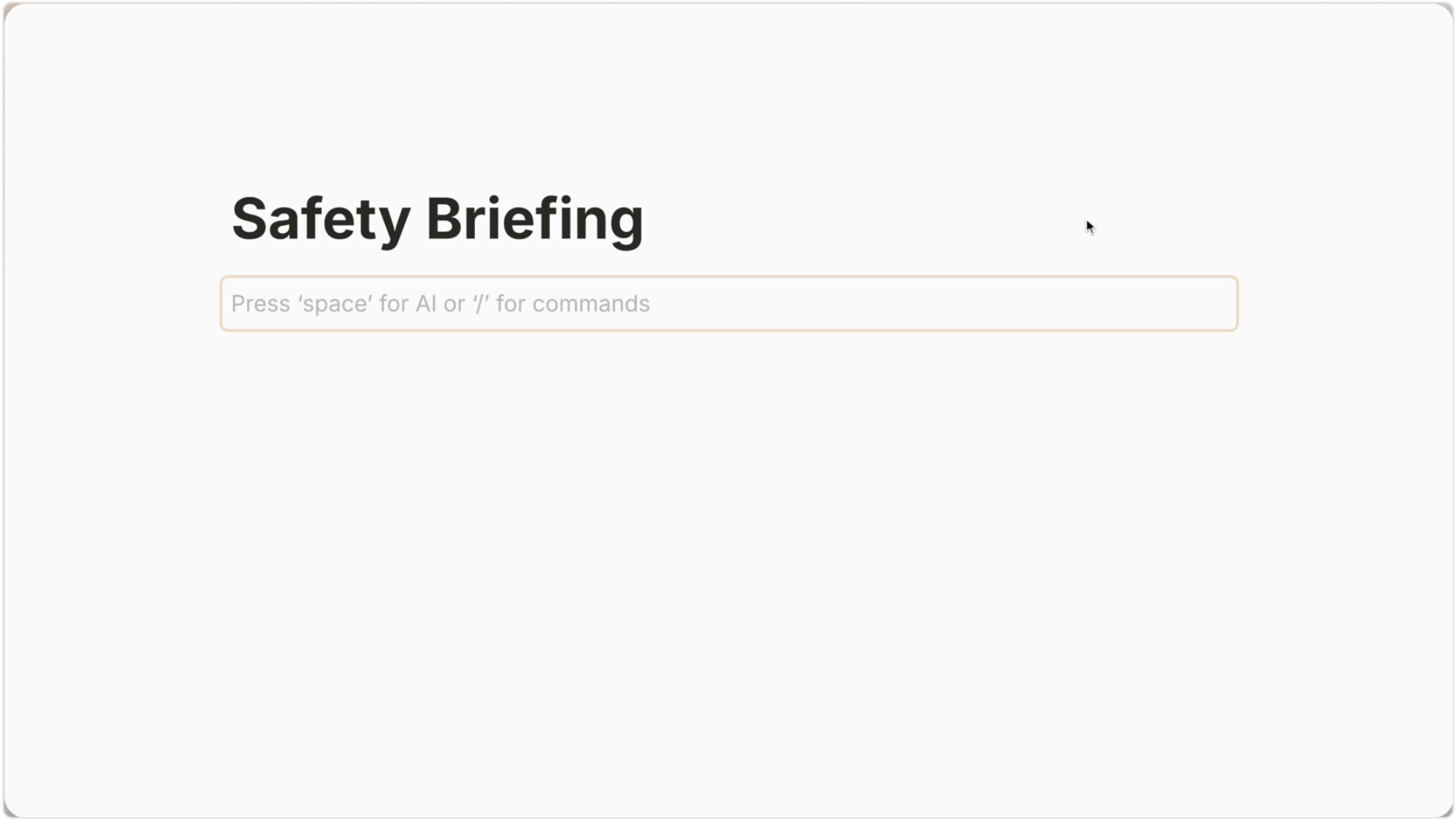
Put your cursor on the empty line where it should go.



Step 2 of 3

Type /synced and choose Synced block

A synced block is a box whose content can appear on other pages too.



Step 3 of 3

Type what should stay the same everywhere

Copy the block and paste it on another page: both copies stay in sync.

