NOTION HOW-TO

How to remove a filter

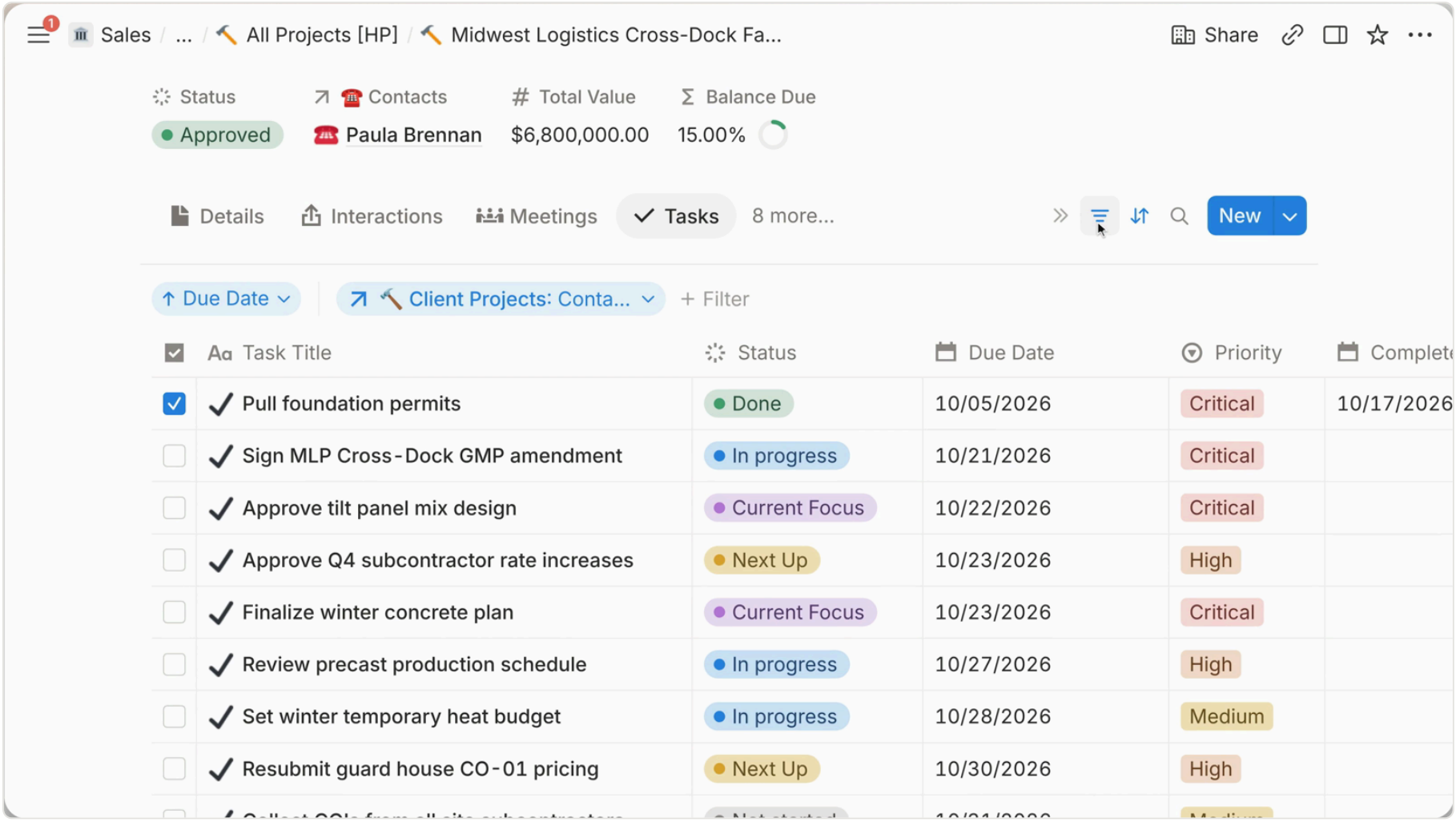
1. Click the funnel to show the filters
2. Click the filter
3. Choose the three dots, then Delete filter

3 steps. Watch the video or a step's GIF for the motion; this guide holds each step's result.

Step 1 of 3

Click the funnel to show the filters

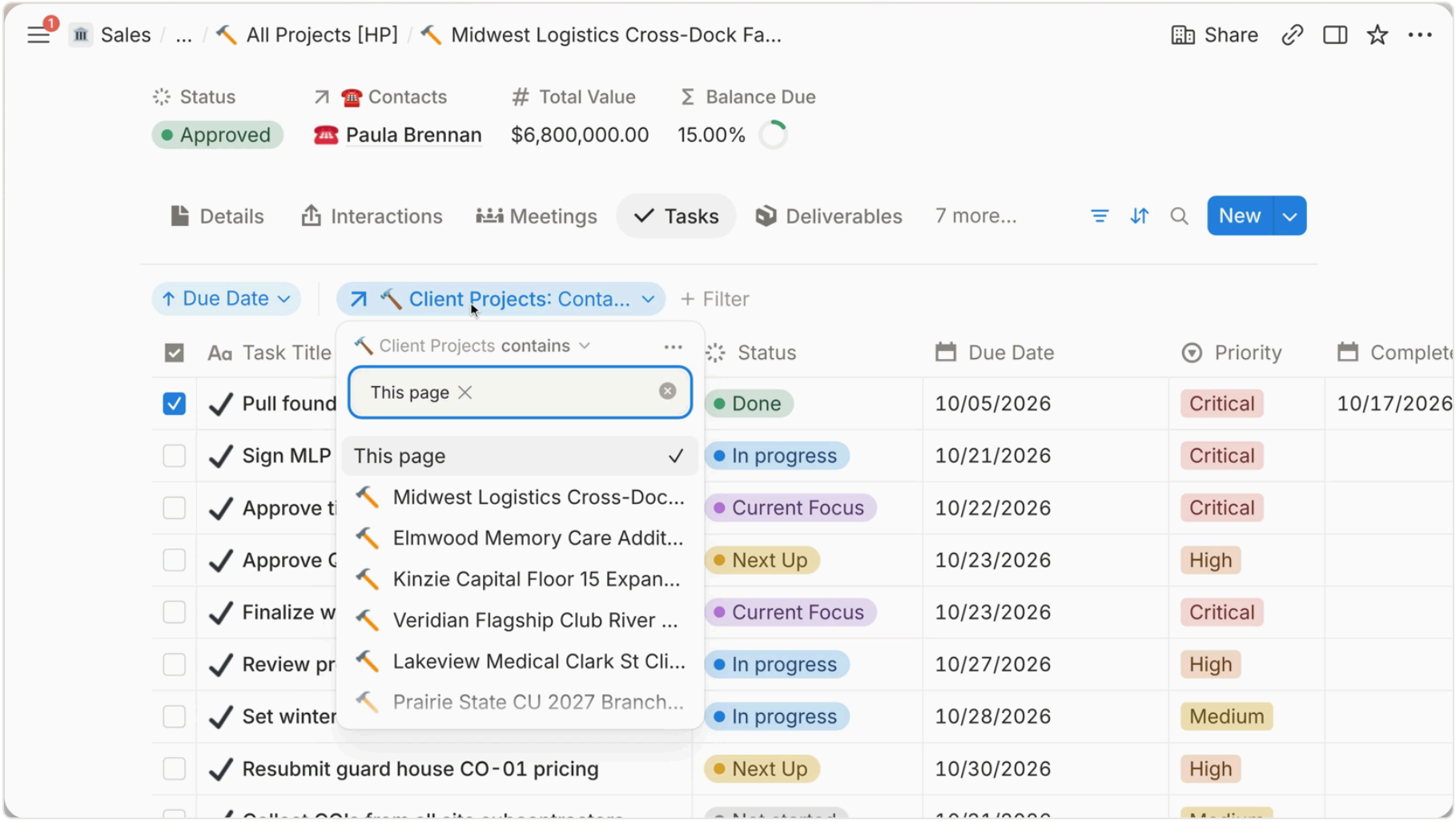
This view has one filter: it shows only this job's tasks.



Step 2 of 3

Click the filter

Its settings open.



Step 3 of 3

Choose the three dots, then Delete filter

The filter is gone and the view shows every task. Reset brings it back; it stays yours until you click Save for everyone.

