NOTION HOW-TO

How to mention a date

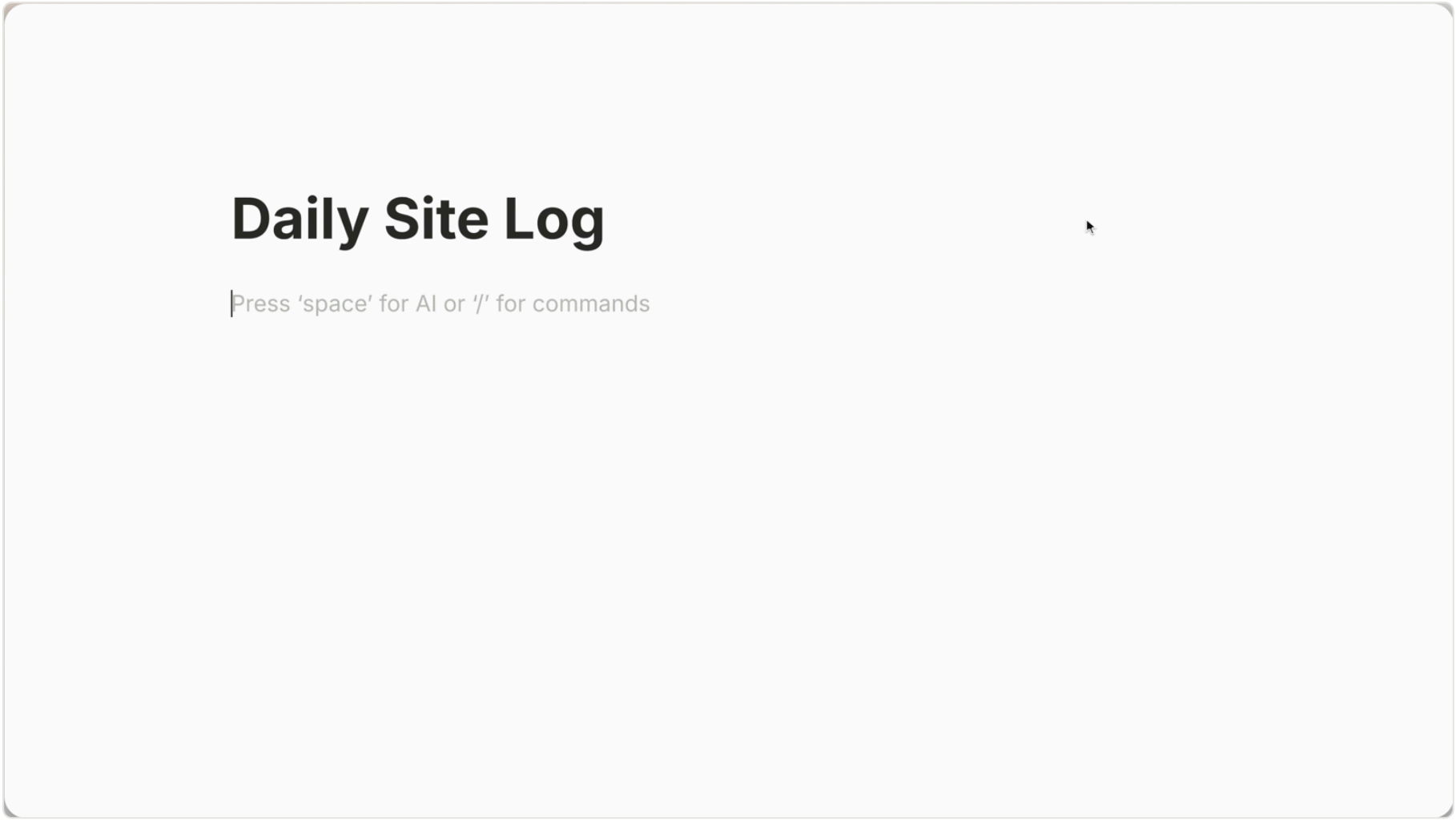
1. Click below the page title
2. Start the sentence
3. Type @ and the day, then press Enter
4. Finish the sentence

4 steps. Watch the video or a step's GIF for the motion; this guide holds each step's result.

Step 1 of 4

Click below the page title

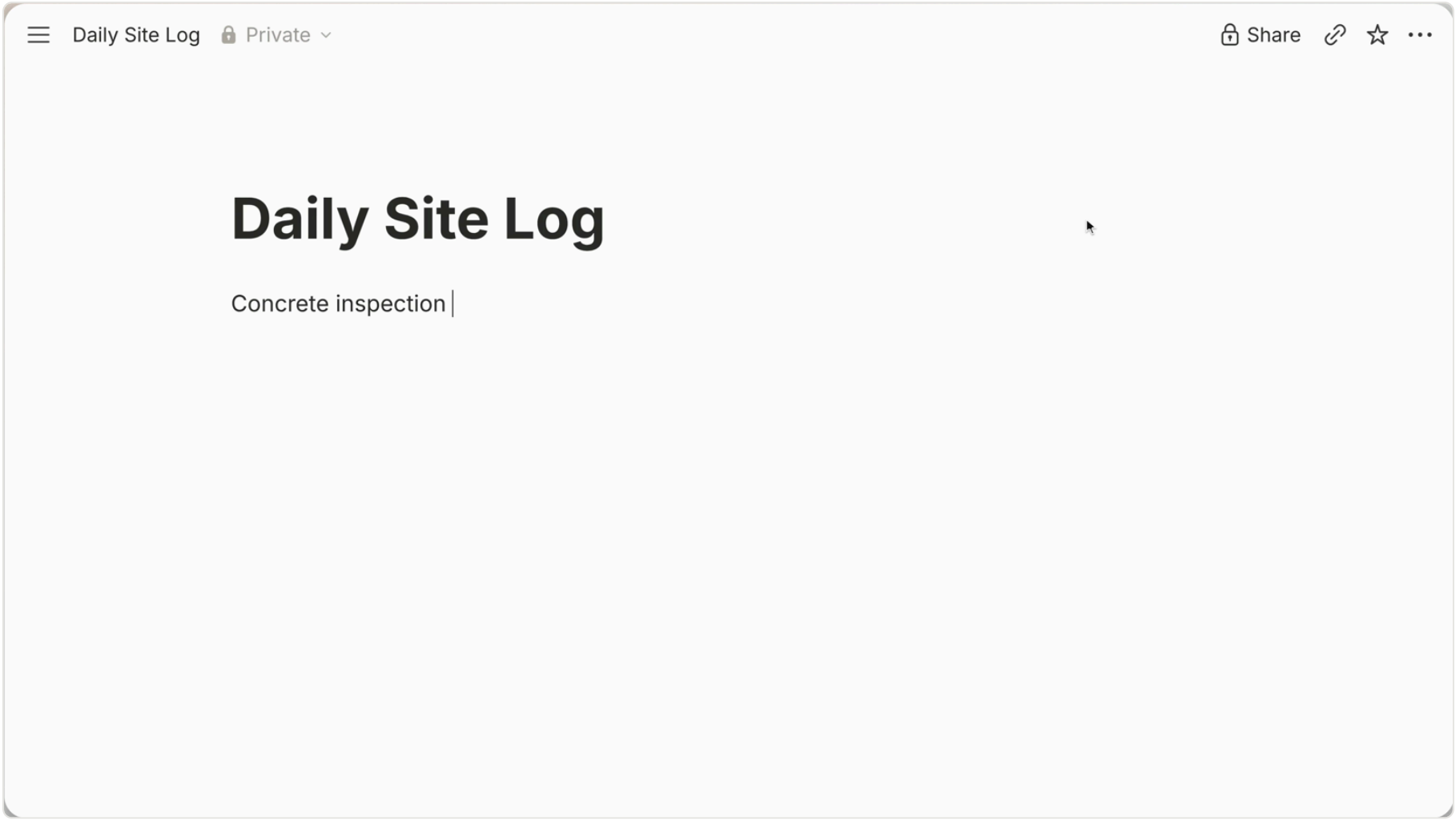
Put your cursor on the empty line where it should go.



Step 2 of 4

Start the sentence

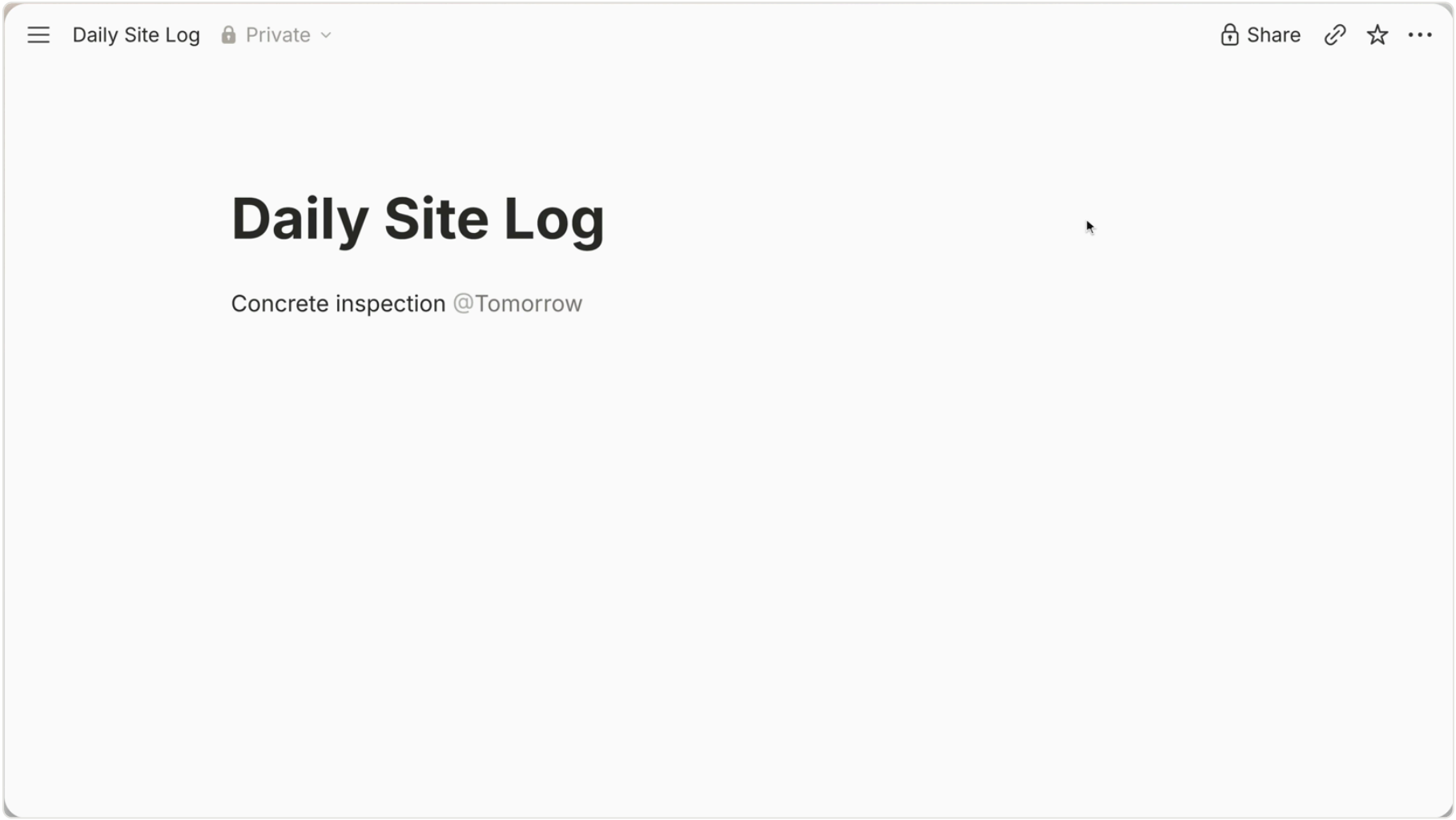
Date mentions work anywhere you type.



Step 3 of 4

Type @ and the day, then press Enter

You can type today, tomorrow, next Friday or a date like Nov 12. It becomes a date chip.



Step 4 of 4

Finish the sentence

Click the date later to change it or add a reminder.

